

**EMBASSY of the REPUBLIC of the PHILIPPINES**  
**Karmanitskiy Per. 6 Moscow, RF**

**APPLICATION FORM for NOTARIAL SERVICE**

**Name:** \_\_\_\_\_ **Sex:**  Male  Female  
 ( Last First MI )

**Address in Russian Fed. :** \_\_\_\_\_  
 (Apt No. House/Bldg. No. Street City)

**Mobile No.:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_

**Civil status:**  Single  Married  Widowed  Annulled/divorced

**Name of spouse (if married):** \_\_\_\_\_  
 or previous spouse (if widowed, annulled, or divorced): \_\_\_\_\_

**Employer's Name and Address:** \_\_\_\_\_  
**Tel. No.:** \_\_\_\_\_

**PASSPORT Details:**

Passport No.: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_  
 Place of Issuance: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**VISA Details:**

Type of Russian visa: \_\_\_\_\_  
 Date of Issuance: \_\_\_\_\_ Valid until: \_\_\_\_\_  
 Embassy ID No.: \_\_\_\_\_ Valid until: \_\_\_\_\_

**GENERAL REQUIREMENTS:**

- Personal appearance
- Original and photocopy of passport data page and visa
- Original and photocopy of Embassy ID
- Service fee of US\$25.00
- Other documents

**DOCUMENT REQUESTED (please check):**

**Authentication of Documents** – (e.g. Contracts for the use in the Philippines, except Employment Contracts)

Document to be authenticated: \_\_\_\_\_  
 Name of executing officer: \_\_\_\_\_  
 Purpose of document: \_\_\_\_\_  
 If for study in the Philippines, name of school: \_\_\_\_\_  
 Course of study: \_\_\_\_\_

**OTHER REQUIREMENTS:**

- 2 original copies of the documents to be authenticated
- Proof of identity (passport, registration card etc.)
- Proof of authority of executing officer in the form of authentication by the Ministry of Foreign Affairs (MFA)
- Other documents

**Special Power of Attorney (SPA)**

Name of appointee: \_\_\_\_\_  
 Residence: \_\_\_\_\_ Tel. No. \_\_\_\_\_  
 Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth \_\_\_\_\_  
 Sex:  Male  Female  
 Relationship to appointee: \_\_\_\_\_ Purpose of SPA: \_\_\_\_\_

Acts to be authorized: \_\_\_\_\_

**OTHER REQUIREMENTS:**

Other documents

**Seen and Noted**

Document: \_\_\_\_\_

Purpose: \_\_\_\_\_

**OTHER REQUIREMENTS:**

- Original copy of the document to be noted
- Copies of the document
- Other documents

**General Affidavit**

Document: \_\_\_\_\_

Purpose: \_\_\_\_\_

**OTHER REQUIREMENTS:**

- Original copy of the document to be noted
- Copies of the document
- Other documents

**Affidavit of Consent for Traveling Minors**

Name of Child: \_\_\_\_\_

Residence of Child: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Sex:  Male  Female

Accompanying Person: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

**OTHER REQUIREMENTS:**

- Passport and Embassy ID of child
- NSO-authenticated birth certificate of child
- NSO-authenticated marriage certificate of parents
- Photocopy of passport of accompanying parent or traveling companion
- Other documents

**Others [Please specify: \_\_\_\_\_]**

**REQUIREMENTS:**

Other documents (if required)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, at the Embassy of the Republic of the Philippines, Moscow, Russian Federation.

\_\_\_\_\_  
**Consul**