

ADVISORY NO. 57-20 20 June 2020

CONSULAR SERVICES Office Hours: Monday to Friday, 10 AM to 3 PM

Regular Passport Renewal and Embassy ID Applications:

- Book appointment via Facebook (<u>https://fb.com/book/PHLinRussia/</u>).
- Wait for confirmation message before going to the Embassy.

Lost/Damaged Passport Applications:

- PM passport officer at +79055438824 (SMS/ Viber/ WhatsApp).
- Appointment schedule given after preliminary assessment.

Notarials/Authentication/Certification (including SPA, NBI Clearance Validation, Report of Birth, Report of Marriage, etc.):

- E-mail our documentations officer at <u>embassyconsular@gmail.com</u>.
- Appointment schedule given after preliminary assessment.

Release of Passport, Embassy ID, or other Consular Documents:

- No need for appointment. Proceed to Embassy, 10 AM to 3 PM.
- If representative will claim, present signed Authorization Letter and copy of your passport.

Assistance to Distressed Nationals:

- No need for appointment. Proceed to Embassy from 10 AM to 3 PM.
- Contact our ATN officer at +79067382538 (SMS/ Viber/ WhatsApp) prior to your visit.

Overseas Voter Registration:

• Suspended until further notice.

Sunday Consular Services:

• Suspended until further notice.

Consular Outreach Missions:

• To resume within this year once travel restrictions are lifted.

Visas:

• Suspended until further notice.

General Reminders:

- Application forms and requirements are at (<u>https://moscowpe.dfa.gov.ph</u>).
- Come at your appointed time and bring complete requirements.
- Bring exact amount in US dollars, with bills issued no earlier than series of 2000.
- Observe safety protocols, including wearing of gloves and face masks, social distancing.
- Temperatures will be checked. Hand washing facilities and sanitizers will be available.

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