



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
MOSCOW, RUSSIAN FEDERATION**

12 October 2018

**REQUEST FOR QUOTATION**

Sir/Madam:

The Philippine Embassy in Moscow, Russian Federation will undertake a Small Value Procurement for the snow removal at the premises of the Embassy of the Philippines, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: Snow, ice and icicles removal within the territory of the Embassy Of the Philippines  
 Location: Embassy of the Philippines, Karmanitsky Pereulok 6/8, Moscow, Russian Federation

**Specification:**

QTY.	SCOPE OF WORKS
1 lot	<ul style="list-style-type: none"> <li>○ Snow, ice and icicles removal and all necessary related work for the following areas within the territory of the Embassy of the Philippines and its surroundings:                             <ul style="list-style-type: none"> <li>a) Rooftop and open areas with snow buildup on the Embassy's building</li> <li>b) Walls of the Embassy's territory</li> <li>c) Driveways</li> <li>d) Parking Area (east and west sides)</li> <li>e) Sidewalk along the fence of the Embassy's territory</li> </ul> </li> <li>○ Contractor shall provide its own employees, equipment, truck container and supplies necessary to complete the removal of snow;</li> <li>○ The contract terms will be in effect from November 1, 2018 to April 15, 2019;</li> <li>○ Payments will be made strictly via Bank Transfer after service has been rendered and official invoice has been received by the Embassy, with additional fifteen (15) days clearance;</li> <li>○ Contractor must submit proposals on or before October 25, 2018.</li> </ul>

Quotations submitted should include all costs and applicable taxes.

Quotations must also bear the following information:

COMPANY NAME/SUPPLIER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS AND TELEPHONE NO. \_\_\_\_\_

**For inquiries, please contact:**

Philippine Embassy in Moscow – BAC Secretariat

Karmanitsky Pereulok 6/8, 121099 Moscow, Russian Federation

Telephone no. +7 (499) 241-05-63 / Fax: +7 (499) 241-26-30

E-mail: [moscowpe@mailfrom.ru](mailto:moscowpe@mailfrom.ru) / [moscowpe@dfa.gov.ph](mailto:moscowpe@dfa.gov.ph)

Signed by:

  
 Vice Consul LUNINGNING G. CAMOYING  
 Chairman, Bids and Awards Committee