



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
MOSCOW, RUSSIAN FEDERATION

19 March 2018

**REQUEST FOR QUOTATION**

Sir/Madam:

The Philippine Embassy in Moscow, Russian Federation will undertake a Small Value Procurement for the repair and sanding of the parquet floor at the Embassy Ballroom of the Embassy of the Philippines, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: Repair, sanding and polishing of 244 square meters parquet floor  
At the Embassy Ballroom of the Embassy of the Philippines  
Location: Embassy of the Philippines, Karmanitsky Pereulok 6/8, Moscow,  
Russian Federation.

**Specification:**

QTY.	SCOPE OF WORKS
1 lot	Contractor shall repair, sanding and polishing the 244 square meters of parquet floor at the Embassy Ballroom of the Embassy and provide their own special machines and equipment, materials and labor.

Quotations submitted should include all costs and applicable taxes. Kindly note charges for delivery and assembly as well.

Quotations must also bear the following information:

COMPANY NAME/SUPPLIER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS AND TELEPHONE NO. \_\_\_\_\_


**For inquiries, please contact:**

Philippine Embassy in Moscow – BAC Secretariat

Karmanitsky Pereulok 6/8, 121099 Moscow, Russian Federation

Telephone no. +7 (499) 241-05-63 / Fax: +7 (499) 241-26-30

E-mail: [moscowpe@mailfrom.ru](mailto:moscowpe@mailfrom.ru) / [moscowpe@dfa.gov.ph](mailto:moscowpe@dfa.gov.ph)

 Signed by:  
Vice Consul LUNINGNING G. CAMOYING  
Chairman, Bids and Awards Committee